



## COSUMNES FIRE DEPARTMENT

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COSUMNES FIRE DEPARTMENT	
FIRE PREVENTION STANDARD	
<b>Standard Title:</b>	Electronic Reporting of Fire and Life Safety Inspections Through The Compliance Engine (TCE)
<b>Code Section(s):</b>	2019 CFC [A] 108.3 Recordkeeping; 2022 CFC [A] 109.3 Recordkeeping; CA Code of Regulations, Title 19, Division 1, Section 904.2(j) Testing and Maintenance Requirements.
<b>Effective Date:</b>	4/1/2022
<b>Last Reissue/Revision Date:</b>	10/18/2022

### Electronic Reporting of Fire and Life Safety Inspections The Compliance Engine (TCE)

**This Standard applies to:** Property owners and service providers of fire protection systems.

**The California Fire Code:** 2019 California Fire Code (CFC) 108.3 Recordkeeping, 2022 CFC 109.3 Recordkeeping, and California Code of Regulations, Title 19, Division 1, Section 904.2(j) Testing and Maintenance Requirements, require that all commercial properties regularly test fire and life safety systems and that the contractor, company, or licensee provide a written report of the test and maintenance results to the authority having jurisdiction (AHJ).

The Cosumnes Fire Department (CFD) is the authority having jurisdiction (AHJ) for the City of Elk Grove, the City of Galt, and unincorporated areas of the southern region of Sacramento County. As the AHJ, the CFD requires all fire and life safety system inspections and test reports and maintenance results to be submitted electronically through [The Compliance Engine \(TCE\)](#) portal. TCE is a secure web-based tool that manages, tracks, and drives inspection and testing code compliance for the CFD.

**Service Providers:** Service providers conducting fire and life safety system inspections, tests, and maintenance shall share reports with CFD by uploading to TCE and paying the appropriate fee (current fees are located in the [Cosumnes Community Services Book of Fees](#)). Fire and life safety system inspection, testing, and maintenance reports to be shared include:

- Backflow inspections of fire department connections and or check valves
- Commercial kitchen exhaust cleaning
- Emergency lighting
- Emergency power battery/unit lighting
- Emergency power generator
- Fire alarm

**Electronic Reporting of Fire and Life Safety Inspections Through The Compliance Engine (TCE)**

- Fire pump tests
- Foam system
- Gas detection systems
- Hood suppression systems or other special systems
- Leak detection
- Private fire hydrant
- Smoke management systems
- Sprinkler systems (wet, dry, or pre-action systems)
- Standpipes
- Water tank

**Training Sessions:** TCE provides weekly online training sessions for new users. [Register online](#) for a convenient training session.

**All required reports must be shared through TCE upon completion. Reports uploaded more than 30 days past the inspection date will incur a \$5.00 late fee. Failure to report could result in code violations, citations, and fines.**