



Cosumnes Fire Department

Fire Prevention Division
 10573 E. Stockton Blvd.
 Elk Grove, CA 95624

How to Prepare for a *Fire Safety Inspection*

The State of California mandates that local fire agencies inspection structures for fire and life safety. The Cosumnes Fire Department (“Fire Department”) inspects all hotels, multifamily dwellings, residential board and care facilities, places of assembly (churches, mosques, synagogues, temples, chapels, restaurants with high capacity, bars/nightclubs, movie theaters), manufacturing/processing, swimming, etc., within its jurisdiction.

Businesses can perform a self-assessment by using the checklist below and making corrections before their scheduled Fire Department’s inspection.

Check	Inspection Item
	The Compliance Engine
	Fire system checks have been entered into the Compliance Engine (TCE) by contractor
	Access
	The fire lane is identified, clear of all obstructions, painted red (paint is NOT faded), and marked “No Parking – Fire Lane”
	Address is visible from the street.
	Exiting
	There are no obstructions at exits, doors, aisles, corridors, stairways, etc.
	Exit doors will open without a key or any special knowledge/effort.
	Sign over main exit door stating, “This door to remain unlocked when building is occupied”.
	Exit door hardware is fully functional.
	There are no obstructions that will keep fire door from self-closing and latching.
	There are no locks/latches on doors with panic hardware.
	Area under unprotected stairways is clear of stowed items.
	Main exit has signage and emergency lighting.
	Fire Extinguishers
	Fire extinguishers are serviced regularly and tagged by state licensed company T-19 596.
	There are adequate mounted fire extinguishers.
	There is clear access to fire extinguishers.
	Signs are posted indicating fire extinguisher location (where needed).
	Fire Protection Equipment
	Maintenance, repairs, paint, inspections, and/or testing sprinkler/standpipe systems/hydrant/FDC/PIV have been performed and are current.
	There is a 3-foot minimum clearance for access/use of fire appliances and/or equipment.

“The Cosumnes Fire Department saves lives and protects the community through fire prevention, preparedness, and emergency response in a timely, courteous, and effective manner.”

	All control valves are secure in the open position using approved locks/electronically supervised.
	Replace damaged, painted, or missing sprinkler heads, FDC caps, heat detectors, etc.
	Provide 5-year certification per NFPA 25 for fire sprinkler/standpipe system.
	Sprinklers are present in all areas.
	Provide spare sprinkler heads (min 6) and compatible wrench.
	Service automated fire extinguishing system semi-annually.
	Kitchen hoods are kept free of grease.
	Fire Alarm Systems
	Alarm systems have been maintained, repaired, inspected and/or tested.
	Smoke detectors have been maintained and are operable in each dwelling unit.
	Electrical
	Extension cords are not being used in lieu of permanent wiring.
	Fixed stationary appliances have permanent wiring.
	All junction boxes have cover plates.
	There are no exposed wires.
	There is 30" clear space around electrical panel.
	Wiring is maintained, in good condition, and is protected from being damaged.
	Flammable Liquids/Compressed Gases
	A flammable liquid storage cabinet is provided, or storage is 10 gallons or less.
	No excess flammable and combustible liquids.
	Flammable and combustible liquids are not stored by exits, stairs, or corridors.
	Spilled flammable liquids have been cleaned-up.
	There are lids on all stored hazardous materials (not in immediate use).
	No fueled equipment is stored or operated within a building.
	Compressed gas cylinders are secure and identified by product name.
	Storage & Housekeeping
	Storage areas are orderly.
	No combustible storage in boiler, mechanical, and electrical rooms.
	Minimum 2-foot clearance between stored items and ceiling in non-sprinklered building.
	Minimum 18-inch clearance between stored items and ceiling in sprinklered building.
	Self-closing metal cans are used for oily waste.
	Washers and dryers are free of lint/debris.
	Dumpsters are 5 feet away from combustible walls, eaves, or openings.
	There is a minimum 30 feet clearance between buildings and combustible growth.

Thank you for reviewing this check list and making corrections prior to your Fire Department Fire Safety Inspection.